

Job Title: Associate Planner / GIS (Intermediate level)

Company Overview:

EcoPlan International (EPI) is a progressive and award-winning consulting firm in community and environmental planning, engagement, structured decision support, and sustainability. Our clients include local governments, Indigenous governments and organizations, private companies, and non-profit organizations across Canada and the US. We take care to cultivate an inclusive, flexible work environment where everyone has the opportunity to expand their professional horizons and engage in meaningful work.

Job Description:

We are seeking a highly motivated planner and mapmaker at the intermediate level. The ideal candidate will have proven experience with making both digital and printable maps for a wide variety of community-engaged land use planning projects.

Key Responsibilities:

- Work with staff to support land use, community development, regional and conservation planning.
- Work with staff and directly with clients to produce maps (and all related tasks) in support of land use, community development, regional and conservation planning.
- Support additional planning research and analysis.
- Present project materials to clients and community members
- Facilitate feedback and discussion with clients and with community members
- Work directly with clients (primarily First Nations and local governments) as needed for day-to-day project needs.
- Support RFPs or funding applications.

Experience and Qualifications:

Essential:

- Master's degree in planning, natural resource management, landscape architecture, or related discipline
- Minimum 5 years of professional experience.
- Experience working with Indigenous communities.
- Cultural competency and sensitivity.
- Strong skills in ESRI software, Adobe CS, online mapping tools, Microsoft (Word, Excel, PowerPoint), survey software
- Graphic design and communications
- Excellent analytical and problem-solving skills.
- Excellent communication and interpersonal skills.
- Curiosity and flexibility to learn new software and technologies.

Desirable:

- Experience in presentation and group facilitation.

- Interest in / experience with providing map-related services that are community planning adjacent
- Ability to write well in plain-language

Pay Structure and Benefits Package:

The pay for this position is competitive and will be based on experience and qualifications. We offer a comprehensive benefits package that includes health insurance, professional development, paid vacation time, paid personal time, a flex day program, and an RRSP contribution program.

Work Life Balance:

We believe in promoting a healthy work-life balance and are committed to providing our team members with the necessary flexibility in their schedules to thrive. The days worked and hours per week for this position are negotiable with week-to-week flexibility, with an expected typical range of 20-35 hours per week. We support both in-office and remote-work situations.

Working Conditions:

We are a small company with a variety of unique projects. These projects are important to the communities we work with and therefore important to us. Working conditions may include any, or all of the following aspects.

- Tackling new types of projects with steep learning curves on a regular basis.
- Working both independently and within dynamic team situations depending on the project.
- Occasional travel to destinations throughout Canada including to cities, small towns, and remote communities.
- Attending occasional meetings and/or conducting and participating in workshops, charrettes and community events which may be scheduled outside of normal working hours such as evenings and weekends.
- Work which may be subject to public scrutiny or be the focus of difficult community discussions.
- Work with communities where an openness to cross-cultural and trauma informed practice, awareness and sensitivity is required.
- Multi-tasking to manage multiple projects and sometimes under time constraints.
- An attention to detail in working with evidence, report writing and public communications.

We strive to ensure that our staff is happy and engaged in the work they enjoy the most. To this end, we do our best to accommodate and find the best project fit for our staff members.

Application

Please submit a resume with cover letter and visual portfolio (or work samples) via email to:

info@ecoplan.ca

In your cover letter please summarize how your background, skills, strengths, and professional goals would contribute to our work and team. In your portfolio, please include evidence of your mapping experience and visual communication capabilities. Please note the authorship of any maps so that we understand your role in their production.

Start date: Flexible